



Installation

We provide 4 colour-matched standoff pins with your Notepad 450. You will need 4 x 8 gauge counter-sunk head screws, plus wall plugs for your type of wall, and an appropriate drill bit, for installation.

Where?

Decide exactly where your Glass Whiteboard is going to be - This sounds obvious, but you need to know not only what wall it will be on, but what height is going to be most convenient, how it will reflect the light, how visible it will be for where you need to read anything written on it, and so on. It is worth some discussion, as once the Glass Whiteboard is up, it is probably going to stay in place for some time.

Measure Up!

Measure the distance between the mounting holes on the whiteboard, both side to side and top to bottom. Then take a piece of cardboard and cut it exactly to that size. Using a long ruler (or other straight edge) make sure that sides of the piece of cardboard are cut straight. Then position the cardboard on the wall in the position you have decided to mount your new Glass Whiteboard. Using a spirit level, ensure the cardboard template is level, and carefully mark each corner. If you have measured correctly, these should be the points at which you should drill the holes for the wall anchors.

Measure Up Again!

Check your measurements! Seriously. It is easy to do it now. Very depressing when you try to match your Glass Whiteboard to the fittings later ...

Drill the fixing holes.

According to the type of wall - masonry or gyprock - drill holes at the four points to the required depth, and insert wall plugs or masonry anchors as required.

Attach the fittings.

When the wall plugs are in place, undo the top part of the standoff pin, and you will be able to see a hollow area through the middle of the pin, with a smaller hole at the other end that goes against the wall. Put an 8 gauge counter-sunk head screw through the main body of the standoff pin, and screw into the wall plug. Do not overtighten. Do this for all four fittings.

Fix the Glass Whiteboard

Carefully lift the Glass Whiteboard so that the four mounting holes are in front of the fittings and screw the threaded heads of the standoff pins through the holes in the glass. Be careful not to scratch the back of the glass. Once again, do not overtighten.

Stand back and admire - your new Glass Whiteboard is finished!